

**BERKS COUNTY EMPLOYEES' RETIREMENT FUND BOARD MINUTES**  
**NOVEMBER 18, 2022 - Approved December 21, 2022**

The Berks County Retirement Fund Board met in a regular session on Friday, November 18, 2022, at 9:30 A.M. via Microsoft Teams Live, pursuant to due notice to Board members and the public.

Chairman Christian Y. Leinbach called the meeting to order with Vice Chairman Michael Rivera, Treasurer Dennis Adams, and Member Commissioner Kevin Barnhardt in attendance. Secretary Sandra Graffius were absent. The following County staff attended: Cody Kaufman, 1<sup>st</sup> Assistant County Solicitor; David Peris, Assistant County Solicitor; Wendy Pennington, Benefits Manager; Grazyna Nykiel, Deputy Controller; Linda Weaver Deputy Chief Treasurer and Jonnelle Keller, Benefits/Pension Coordinator.

**APPROVAL OF MINUTES**

The minutes of the October 24, 2022 meeting were approved as presented.

**PUBLIC COMMENT FROM THE FLOOR**

**OLD BUSINESS**

None.

**NEW BUSINESS**

1. A motion was made by Member Kevin Barnhardt and second by Vice Chairman Michael Rivera to approve the 2023 Berks County Retirement Board Meeting schedule. Motion carried.
  
2. A motion was made by Member Kevin Barnhardt and second by Vice Chairman Michael Rivera to authorize the signature of the Governmental Letter received by SEI considering the recent portfolio change. This letter confirms that we are adhering to Section 414(d) of the Code, as verified to in our Plan Document. This letter was not requested for our other investments with SEI, as they pre-dated the creation of this letter. This will be a new piece in the process of the Plan. Motion carried.

**AUTHORIZE DISBURSEMENTS**

1. A motion was made by Vice Chairman Michael Rivera and second by Member Kevin Barnhardt to authorize the following. Motion carried.

28R.2022 A. Adopt a resolution authorizing and approving annuities and refunds for November 2022 as follows:

Annuities	\$ 2,213,992.55
Refund	\$ 114,137.97
Total	<u>\$ 2,328,130.52</u>

November 18, 2022

There being no further business, on motion made by Vice Chairman Michael River, the meeting adjourned at 9:34 A.M.

Respectfully Submitted,

*Sandy Graffius*

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Sandy Graffius, Secretary Retirement Fund Board