

Commissioners' Board Meeting May 13, 2010

The Berks County Board of Commissioners met in regular session on Thursday, May 13, 2010, at 10:30 A.M. in the Board meeting room on the thirteenth floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Mark C. Scott, Esq. called the meeting to order with Commissioner Christian Leinbach and Commissioner Kevin Barnhardt in attendance. Also present were Solicitor Alan Miller Esq., Chief Operations Officer Carl W. Staples, and Chief Clerk Terry Styer.

Commissioner Scott opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Approval of Minutes

The minutes of the May 4, 2010 Commissioners' Workshop and May 6, 2010 Commissioners' meetings were approved as presented.

Consent Agenda Items

I. A motion was made by Commissioner Barnhardt, seconded by Commissioner Leinbach, and all voted unanimously to approve the items listed below:

- 147.10 A. Resolution authorizing 2010 Budget Transfers in the amount of \$500 and 2010 Appropriations in the amount \$89,834 per listing dated May 7, 2010.
- 148.10 B. Resolution approving the Purchasing Department's recommendation to award and execute, as a result of Invitation to Bid #10-06-17433-AO, a one (1) year contract for Washable Incontinent Briefs for the Berks Heim as identified herein to M.D. Brown, Co., 418 Union Street, Luzerne, PA 18709 for \$51,282.50.

Item Description	Estimated Annual Qty (dozens)	Unit Cost	Estimated Cost
Medium Incontinent Brief - 27 dz.	28	\$ 120.00	\$ 3,360.00
Large Incontinent Brief - 160 dz.	190	\$ 134.50	\$ 25,555.00
X-Large Incontinent Brief - 120 dz.	100	\$ 162.80	\$ 16,280.00
xx-Large Incontinent Brief - 17 dz.	25	\$ 243.50	\$ 6,087.50

As per the Invitations to Bid, the County may extend the contract for two (2) additional one-year terms provided the respective vendor agrees to hold the bid pricing fixed and firm.

- 149.10 C. Resolution approving the Purchasing Department's recommendation to award and execute as a result of Invitation to Bid #10-07-17439-AF a contract for nine (9) Stenograph Machines for the Court Reporters as identified herein. Stenograph LLC, 896 W Lamont Road, Elmhurst, IL 60126 for \$35,730.00.

Items	Qty	Unit Price	Ext Price
Stenograph Machines	9	\$4,470.00	\$40,230.00
Trade In Machines	9	(\$500.00)	(\$4,500.00)

As per the Invitations to Bid, the County may extend the contract for two (2) additional one-year terms provided the respective vendor agrees to hold the bid pricing fixed and firm.

- 150.10 D. Resolution ratifying and confirming the April 27, 2010 Volunteer Fire Services Management Guidelines as proposed by Chief Operations Officer Staples.
- 151.10 E. Resolution Authorizing Mark C. Scott, Esq. Chair to execute a letter of agreement on behalf of the County of Berks with John D. Heffner PLLC for the development of an Operator's Agreement with US Rail Partners for the Operation of the Colebrookdale Railroad.
2. Motion authorizing Mark C. Scott as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated May 10, 2010.
3. Motion to ratify and confirm payments set forth on Controller's Office vouchers listing dated May 13, 2010, as previously authorized by instructions issued May 13, 2010.

Reports

1. County Treasurer Nelson Long, CPA presented the weekly Treasurer's report.
2. County Controller Sandy Graffius' weekly Controller's report was presented by Pam Santos, Sr. Governmental Accountant.

There being no further business, the meeting adjourned at 10:55 A.M.

Respectfully Submitted,

Terry L. Styer, Chief Clerk