

BERKS COUNTY PRISON BOARD MINUTES  
BERKS COUNTY SERVICES CENTER  
COMMISSIONERS' BOARD ROOM  
NOVEMBER 12, 2014

CALL TO ORDER: Mr. Barnhardt called the meeting to order at 9:10 a.m.

The following members were in attendance:

Commissioner Mark Scott  
Controller Sandy Graffius  
District Attorney John Adams  
Sheriff Eric Weaknecht  
Judge Scott Lash

The following members were absent:

Commissioner Kevin Barnhart  
Commissioner Christian Leinbach

The following County staff also attended:

Solicitor Christine Sadler

APPROVAL OF MINUTES: The minutes of the October 8, 2014 meeting were approved as presented.

PUBLIC COMMENT:

Peggy Kershner said the Employment Council will hold a Job Fair on March 17, 2015 at the Crowe Plaza. Clients will attend job readiness classes beforehand to prepare for the Job Fair. Mock interviews are scheduled for November 17.

JAIL SENIOR STAFF REPORTS:

Warden Quigley said two new supervisors started in the booking department today, Lt. Sharpe and Mike Mullen, Booking Department supervisor. Deputy Warden Kane stayed at the jail to help with the new supervisors. Her monthly report was given by Warden Quigley.

Unit A is not populated due to renovations. Unit B is scheduled next to be renovated. The Master Control is expected to be completed in 2 weeks. The Central gate is fixed and operating.

Installation of the exterior is on schedule and the roof is 90% complete.

There are nine correction officer vacancies. Warden Quigley has been working on new procedures to expedite the hiring process. Eighteen candidates were interviewed at a recent hiring day. All the applicants were given written exams and then moved on to the physical exam. Each applicant was then interviewed by three individuals. The interviews

were completed in 2 ½ hours. Eleven candidates qualified to move on for psychological evaluation. Another testing day is scheduled for some time in December.

Population at the jail was at 1200.

Warden Quigley introduced Stephanie Smith, Deputy Warden Treatment.

Chief Deputy Smith said 4 sergeants were promoted to Lieutenant-Captain.

The DOC completed a preliminary inspection of the jail. The jail was given thirty days to make corrections.

Updates to the SOP are expected to take effect the end of December to give the union time to review.

SOLICITOR'S REPORT: Nothing to report.

GOOD & WELFARE:

ADJOURNMENT: The meeting adjourned at 9:27 a.m.

The next Prison Board meeting will be November 12, 2014 in County Services Center, Commissioners' Board Room.

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Sandy Graffius, Secretary Prison Board