

BERKS COUNTY PRISON BOARD MINUTES

MAY 10, 2017

The Berks County Prison Board met in a regular session on Wednesday, May 10, 2017 at 9:00 A.M. in the Commissioners' Board room on the 13th Floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

CALL TO ORDER:

Commissioner Christian Leinbach called the meeting to order at 9:06 A.M.

The following members were in attendance:

Commissioner Christian Leinbach
Controller Sandy Graffius
Judge Scott Lash

The following members were absent:

Commissioner Kevin Barnhardt
Commissioner Mark Scott
Sheriff Eric Weaknecht
District Attorney John Adams

The following County staff also attended:

Solicitor Christine Sadler
Chief Administrative Officer Ronald Seaman

APPROVAL OF MINUTES

The April 12, 2017 meeting minutes were approved as presented.

PUBLIC COMMENT

None.

JAIL SENIOR STAFF REPORTS

Warden Janine Quigley stated the inmate population was 929. Of the population reported, 90 inmates were residing in the Community Reentry Center, 21 inmates were being held for Schuylkill County and 32 inmates were technical parole violators. No juveniles were being held in the system at that time.

Warden Quigley informed the Board that the Jail received the Certificate of Accreditation from the National Commission on Correctional Healthcare as a result of a recent audit. She thanked PrimeCare for the policies and procedures they set up for the Jail to help attain the accreditation.

Warden Quigley stated that the Pennsylvania Department of Corrections is scheduled to hold an inspection on June 13, 2017.

Warden Quigley mentioned that it was National Correctional Officers and Employees' Week. In lieu of the memorial service, which is now scheduled every other year, a special video was shown and employee awards were given during management meetings and roll calls throughout the week. Warden Quigley offered to show the special video at the end of the meeting.

Warden Quigley introduced Kelly Stumpf, the new Human Resources Administrator for the Jail.

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Chief Deputy Warden Jeffrey Smith reported the staffing update: 8 correctional officer vacancies; the next testing was scheduled for May 31; the next academy will be scheduled May 31 with up to 8 cadets, which are scheduled to graduate August 16.

Deputy Kyle Russell reported that the duct cleaning project had been completed. They were currently working on the video conference units with Facilities and the Information Systems department.

Deputy Warden Stephanie Smith informed the Board that two supervisory staff were sent to a four day Department of Corrections training for Crisis Intervention with mentally ill inmates. Staff will be trained to incorporate the Crisis Intervention information into the regular training program.

SOLICITOR'S REPORT

Item for Executive Session. No action necessary.

COMMENTS FROM THE JAIL BOARD

None.

EXECUTIVE SESSION

The Board adjourned at 9:10 a.m. into Executive session for personnel and litigation reasons, which adjourned at 9:16 a.m.

ADJOURNMENT

The next Prison Board meeting will be held June 14, 2017 in the Special Operations Center at the Berks County Jail.


Sandy Graffius, Secretary Prison Board