

**MINUTES OF THE MEETING OF THE BOARD OF THE REDEVELOPMENT
AUTHORITY OF THE COUNTY OF BERKS**

February 27, 2024

Chairman, Glenn Yeager called the meeting of the Board of the Redevelopment Authority of the County of Berks to order at 4:30 P.M. on February 27, 2024, at the offices of the Redevelopment Authority of the County of Berks, 400 E. Wyomissing, Avenue, Ground Floor, Suite 2, Mohnton, Pennsylvania 19540 and via Zoom telecommunications.

1. **Roll Call:**

The following Board members were present during the meeting:

Glenn Yeager, Chairman
Eileen Kastura, Vice Chair
Diodato Bassano, Treasurer
Thomas Ruth, Secretary
Jorge Diaz, Assistant Secretary/Assistant Treasurer

Also in attendance were:

Daniel Becker, Esquire of Kozloff Stoudt, Solicitor
Kenneth Pick, Executive Director
Susan Buono, Executive Assistant
Tyler Reese, Facilities & Housing Manager
Kathy Miller, Fiscal Officer
Kyre Maxwell, Assistant Fiscal Officer
Michele Hummel, Assistant Fiscal Officer
Jaime Perez, Housing Planner
Pauline Klopp, Redevelopment Generalist
Jowanna Gary, Redevelopment Generalist
Marisol Martinez, Redevelopment Generalist
Ethan Giorgio, Maintenance Technician
Josh Lewis, Public

2. **Public Comment:**

Josh Lewis, member of the public, attended the Board meeting. After a brief discussion, the Board meeting moved on to further business.

3. **Reading and approval of minutes of the meeting of January 23, 2024:**

Upon motion made by Eileen Kastura and seconded by Glenn Yeager, all members of the Board present voted to approve the January 23, 2024 minutes of the Board.

4. **Report of Treasurer:**

Diodato Bassano presented the Profit & Loss Statement and the Balance Sheet as of January 31, 2024. A copy of the report is attached to these Minutes. Upon motion by Glenn Yeager and seconded by Thomas Ruth, all Board members present voted to accept the report of the Treasurer, including said Profit & Loss Statement and Balance Sheet, subject to audit.

5. **Bills and Communications:**

Diodato Bassano presented the list of payments to creditors representing the period of January 25, 2024 through February 28, 2024. A copy of the report is attached to these Minutes. Upon motion by Glenn Yeager and seconded by Eileen Kastura, all Board members present voted to approve and/or ratify the list of payments to creditors.

6. **Reports of Committees:**

- a) Mr. Pick advised there was a meeting with the Colebrookdale Railroad Finance Committee on February 6, 2024. A discussion then ensued regarding the details of said meeting.

7. **Unfinished Business:**

a) **Rentals (Susan)**

- a. Susan Buono advised that there were no new updates on the rental properties. Mrs. Buono then asked Jaime Perez to discuss the new software program, Buildium, that we are in the process of implementing.


b) **Colebrookdale Railroad:** Mr. Pick advised of the following:

- a. We are looking at ways to try to reduce costs and at the same time be able to accomplish the major goals of the overall project.

- b. **Agreement #2** A motion was made by Mr. Yeager and seconded by Mr. Ruth for the approval of a funding agreement with Habitat for Humanity providing \$120,000 from the federal HOME Program towards the development of 833 North 11th Street, Reading.
- c. **Agreement #3** A motion was made by Mr. Ruth and seconded by Mr. Bassano for the approval of a funding agreement with Berks County Nonprofit Development Corporation providing \$300,000 from the County's Act 137 funds towards the development of affordable housing.
- d. **Agreement #4** A motion was made by Mr. Yeager and seconded by Ms. Kastura to approve the revision to the personal time off policy.

10. **Adjournment:**

There being no further business of this Authority, a motion was made by Glenn Yeager to adjourn the meeting of this Authority. The motion was seconded by Eileen Kastura and all members of this Authority present voted in the affirmative. The next meeting of the Board will be on March 26, 2024. This meeting was adjourned at 5:21 P.M. The Board then entered Executive Session to discuss real estate matters.



Glenn A. Yeager, Chairman-