

Commissioners' Board Meeting Minutes December 8, 2011

The Berks County Board of Commissioners met in regular session on Thursday, , 2011, at 10:30 A.M. in the Board meeting room on the thirteenth floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Mark C. Scott, Esq. called the meeting to order with Commissioner Christian Leinbach in attendance. Commissioner Barnhardt was out of town and did not attend the meeting. Also present were Solicitor Alan Miller and Chief Clerk Maryjo Gibson.

Commissioner Scott opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Approval of Minutes

The minutes of November 29, 2011 Commissioners' Workshop Meeting and December 1, 2011 Commissioners' Meeting were approved as presented.

Consent Agenda Items

1. A motion was made by Commissioner Leinbach, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:
 - 377.11 A Adopt a resolution authorizing 2011 Appropriations in the amount \$500.00 per listing dated December 2, 2011.
 - 378.11 B. Adopt a resolution authorizing Human Resources Recommendations per listing dated December 6, 2011 as follows:
 1. Authorize salary increase for Ronald Rutkowski, PC012122 Project Manager/1st Deputy – Controller, effective 12/9/2011. Rate of \$61,296/annually. Salary Budgeted \$58,710/annually. Salary range Minimum \$51,953; Midpoint \$69,270; Maximum \$86,588. Salary increase is based on the duties associated with Mr. Rutkowski's appointment to 1st Deputy Controller. This request was reviewed and has met the criteria of the Hiring Policy. Budget 10000 – 11120.
 2. Authorize the promotion of Christina Yatron, PC011176 Judicial Coordinator Floater to PC01191 Office Support IV – Court Administration, effective 12/14/11. Rate of \$33,000/annually. Salary budgeted \$37,112/annually. Salary range Minimum \$28,585; Midpoint \$38,113; Maximum \$47,641. Replacement for Tammy Funk who was promoted. This request was reviewed and has met the criteria of the Hiring Policy. Budget 10000 – 11600.

- 379.11 C. Adopt a resolution authorizing execution of an amended Program Management Agreement for the Emergency Food Assistance Program (TEFAP), between the County of Berks and the Pennsylvania Department of Agriculture for participation in the Emergency Food Assistant Program, which now incorporates Lobbying Certificates and Federal Funding Accountability forms.
- 380.11 D. Adopt a resolution authorizing execution of an Election to Participate in Settlement and Release in a class action lawsuit between the Bank of America and 28 Attorneys General concerning Berks County Series 2002 bonds.
- 381.11 E. Adopt a resolution authorizing execution of an insurance application to the American Alternative Insurance Corporation on behalf of Berks County Children and Youth Services and Partners in Parenting.
- 382.11 F. Adopt a resolution granting the County's express consent, pursuant to the Memorandum of Understanding dated June 23, 2009 between the County and Adopt An Acre, Inc., to be co-grantee of a conservation easement granted by George and Faye Ludwig for approximately 13.72 acres located in North Heidelberg Township, Berks County.
- 383.11 G. Adopt a resolution ratifying and confirming the execution of a letter from the County of Berks to the United States Department of Homeland Security, Immigration and Customs Enforcement terminating Agreement #VC-113110-10 dated March 30, 2010.
Commissioner Scott commented that the termination is effective March 31, 2012.
- 384.11 H. Adopt a resolution authorizing condemnation of Non-Exclusive Access Easements for the County of Berks' Emergency Response System on property owned by George E. and Joan Shollenberger, Bethel Township, Berks County.
- 385.11 I. Adopt a resolution authorizing condemnation of Non-Exclusive Access Easements for the County of Berks' Emergency Response System on property owned by Steven G. and Edith A. Condict, Union Township, Berks County.
- 386.11 J. Adopt a resolution authorizing condemnation of Non-Exclusive Access Easements for the County of Berks' Emergency Response System on property owned by American Tower Corporation (ATC), Union Township, Berks County.

- 387.11 K. Adopt a resolution authorizing execution of Juvenile Court Judges' Commission (JCJC) Grant-In-Aid Award Notification/Invoice, and any and all documents in regard to the grant process for Grant-In-Aid funds from the Juvenile Court Judges' Commission for fiscal year 2011-2012. The grant amount is \$404,018.00.
- 388.11 L. Adopt a resolution authorizing execution of an Access Easement Agreement (Bethel Site) for the Klopp property located along Hill Road, Bethel Township in regard to the Berks County Emergency Response Radio Project.
- 389.11 M. Adopt a resolution authorizing execution of the annual Emergency Management Performance Grant (EMPG) Application for FFY 2012 (October 1, 2011 through September 30, 2012), in the amount of \$129,538.00; and any and all other required documents necessary to the application process. This grant application includes funding for a Planner position in place of a Clerk position, due to the new training and exercise requirements for EMPG funded personnel.
- 390.11 N. Adopt a resolution authorizing execution of the Application for Municipal Recycling Program Performance Grant to Pennsylvania Department of Environmental Protection, Bureau of Waste Management for reimbursement for waste materials recycled in 2010.
- 391.11 O. Adopt a resolution authorizing the reappointment of Mitchell R. Darcourt, Wyomissing, Pennsylvania, to the Berks County Board of Assessment Appeals for a four (4) year term ending December 31, 2015.
- 392.11 P. Adopt a resolution authorizing the reappointment of John J. Bastek, Reading, Pennsylvania, to the Berks County MH/MR Advisory Board for a three (3) year term ending December 31, 2014.
- 393.11 Q. Adopt a resolution authorizing the reappointment of Karen Fattore, Douglassville, Pennsylvania, to the Berks County Office of Aging Advisory Council for a two (2) year term ending December 31, 2013.
- 394.11 R. Adopt a resolution authorizing the reappointment of James C. McCarthy, PE, West Lawn, Pennsylvania, to the Berks County Planning Commission for a four (4) year term ending December 31, 2015.

395.11 S. Adopt a resolution authorizing the reappointment of Charles S. Mowbray, Wyomissing, Pennsylvania, to the Berks County Solid Waste Authority for a four (4) year term ending December 31, 2015.

2. Enact **Ordinance No. 05-2011** as follows:

AN ORDINANCE OF THE BOARD AUTHORIZING THE BOARD OF COMMISSIONERS OF THE COUNTY OF BERKS TO ESTABLISH MAXIMUM WEIGHT LIMITS FOR ALL MOTOR VEHICLES, COMMERCIAL VEHICLES AND OTHER TRACTORS, TRAILERS AND TRACTOR-TRAILER COMBINATIONS UPON VARIOUS BRIDGES OWNED AND MAINTAINED BY THE COUNTY OF BERKS; AND FURTHER ESTABLISHES PENALTIES FOR THE VIOLATION OF THE SAME, AND PROVIDES FOR THE DISPOSITION OF FINES AND FORFEITURES.

3. Motion authorizing Mark C. Scott as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated December 5, 2011.

4. Motion to authorize payments set forth on Controller's Office vouchers listing dated December 6, 2011 for the week ending December 7, 2011.

Reports

1. County Treasurer Nelson Long, CPA submitted a prepared weekly Treasurer's report. After reporting on the Treasurer's Report, Commissioner Scott questioned the accuracy of the account totals and directed the Chief Clerk to check with the Treasurer as to the correctness of the report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

There being no further business, the meeting adjourned at 10:42 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk