

Commissioners' Board Meeting June 23, 2011

The Berks County Board of Commissioners met in regular session on Thursday, June 23, 2011, at 10:30 A.M. in the Board meeting room on the thirteenth floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Vice Chair Commissioner Kevin Barnhardt called the meeting to order with Commissioner Christian Leinbach and Commissioner Chair Mark C. Scott in attendance. Also present were Solicitor Alan Miller and Chief Clerk Maryjo Gibson.

Commissioner Barnhardt opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Approval of Minutes

The minutes of June 14, 2011 Commissioners' Workshop and June 16, 2011 Commissioners' Board meetings were approved as presented.

Consent Agenda Items

1. A motion was made by Commissioner Leinbach, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:

Enact Ordinance No. 04-2011 as follows:

AN ORDINANCE AUTHORIZING THE BOARD OF COMMISSIONERS OF THE COUNTY OF BERKS TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE COMMONWEALTH OF PENNSYLVANIA, DEPARTMENT OF CORRECTIONS, AND THE COUNTY OF BERKS FOR THE PURPOSE OF PROVIDING COMMUNITY REENTRY PROGRAM SERVICES TO OFFENDERS UNDER THE JURISDICTION OF THE COMMONWEALTH OF PENNSYLVANIA.

Authorizing:

186.11 A. Adopt a resolution authorizing 2011 Budget Transfers in the amount of \$575,556.00 and 2011 Appropriations in the amount \$125,809.00 per listing dated June 17, 2011.

187.11 B. Adopt a resolution authorizing Human Resources recommendations per listing dated June 21, 2011.

1. Authorize the promotion of Kevin E. Neiswender, PC8713 Training /QA Officer – Department of Emergency Services to PC8715 Training & Education Manager – Department of Emergency Services, effective

6/29/2011. Rate of \$57,000/annually. Salary budgeted \$58,513/annually. Salary range Minimum \$45,537; Midpoint \$60,717; Maximum \$75,896. Replacement for Matthew Stairiker who was promoted. This request was reviewed and has met the criteria of the Hiring Policy. Budget 51100 – 36010.

2. Authorize the appointment of Kathryn Lynne Schweitzer to PC000144 Assistant Public Defender I – Public Defender, effective 7/6/2011. Rate of \$42,000/annually. Salary budgeted \$45,738/annually. Salary range Minimum \$41,227; Midpoint \$54,969; Maximum \$68,711. Replacement for Kara A. Bowser who separated. This request was reviewed and has met the criteria of the Hiring Policy. Budget 10000 – 11570.

3. Authorize the promotion of Tiffany Eye, PC003043 Work Release Coordinator – Jail System to Operations Support Manager – Jail System/Community Corrections, effective 1/25/2011. Rate of \$48,465/annually. Salary range Minimum \$44,760; Midpoint \$59,680; Maximum \$74,600. This request was reviewed and has met the criteria of the Hiring Policy. Budget 10000 – 12140.

- 188.11 C. Adopt a resolution authorizing award and Director of Contracts & Procurement to execute, as a result of Invitation to Bid #11-13-LM, a contract for the Faraday EMI Shielded Tent at the County of Berks District Attorney Forensics Department as follows:

Select Fabricators, Inc.
 5310 North Street, Building #5
 Canadaigua, NY 14424-0119
 Total Expenditure -**\$14,777.00**

Line #	Qty	Item Description	UOM	Unit Price	Extended Price
1	1	SW Tent 7' x 6' x 6.5'	Each	\$9857.00	\$9,857.00
2	1	Series 500 Frame	Each	\$1,185.00	\$1,185.00
3	1	EMI Light Kits w straps and bags Part # RMEC0016	Each	\$413.00	\$413.00
4	1	Custom LED Rope Lights to fit tent	Each	\$390.00	\$390.00
5	1	Filter box with Ethernet Part #STE2200M-E	Each	\$1,832.00	\$1,832.00
6	1	Ventilation intake/exhaust sleeve and fan. Part # RMEC0028	Each	\$1,100.00	\$1,100.00
Total Expenditure				\$14,777.00	\$14,777.00

Please be advised that 100% of this expenditure will be paid from grant funds, specifically the Coverdell grant.

- 189.11 D. Adopt a resolution authorizing execution of a Lease between the County of Berks and Berks County Conservancy for the lease of certain tracts and parcels of land situate in the Townships of Cumru, Lower Alsace and Exeter, and Boroughs of St. Lawrence and Mount Penn, and the City of Reading, containing approximately 256.29 acres.
- 190.11 E. Adopt a resolution authorizing execution of the Hazardous Materials Emergency Response Fund Assessment for Calendar Year 2010 as required by the Pennsylvania Emergency Management Agency.
- 191.11 F. Adopt a resolution authorizing the appointment of Faye Fisher, Dauphin County Director of Human Resources, to the County of Berks Alternative Dispute Resolution Panel to fill the unexpired term of Jennifer Harris, who resigned. Said term will expire August 31, 2013.
- 192.11 G. Adopt a resolution authorizing the appointment of Zylkia R. Rivera, Reading, Pennsylvania, to the Reading Area Community College Board of Trustees for a six (6) year term ending June 30, 2017, replacing Kathleen Dautrich.
2. Motion authorizing Mark C. Scott as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated June 17, 2011.
3. Motion to authorize payments set forth on Controller's Office vouchers listing dated June 21, 2011.

Reports

1. County Treasurer Nelson Long, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

There being no further business, the meeting adjourned at 10:42 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk