

**BERKS COUNTY EMPLOYEES' RETIREMENT FUND BOARD MINUTES  
MAY 21, 2020**

The Berks County Retirement Fund Board met in a regular session on Thursday, May 2, 2020, at 9:30 A.M. via Microsoft Teams Live, pursuant to due notice to Board members and the public.

Chairman Christian Y. Leinbach called the meeting to order with Secretary Sandra Graffius and Vice Chairman Michael Rivera in attendance. Treasurer Dennis Adams and Commissioner Kevin Barnhardt were absent. The following County staff attended: Christie Bennett-Zellers, Benefits Manager, MaryJo Gibson, Chief Clerk and Jonnelle Keller, Pension Coordinator.

**APPROVAL OF MINUTES**

The minutes of the April 27, 2020 meeting were approved as presented.

**PUBLIC COMMENT FROM THE FLOOR**

*None.*

**PRESENTATION**

*None.*

**CORRESPONDENCE**

*None.*

**OLD BUSINESS**

Christie Bennett-Zellers, Benefits Manager, provided an update on the RFI for the Manager of Managers due to Jessica Weaknecht, Director of Human Resources, being off-site at another location. Christie stated we are trying to get back on track. We are looking to reschedule our meeting to the 1<sup>st</sup> week of June in hopes of having a recommendation for the next Retirement Board meeting. At this point, the Committee has not had a chance to discuss the five proposals. After our meeting, we will have a better idea of how to move forward. Commissioner Leinbach pointed out depending on the timing of the rescheduled meeting, the Board may not be getting a recommendation until the July or August Pension Board Meeting.

**NEW BUSINESS**

1. Authorize:

11R.2020 A motion was made by Secretary Sandra Graffius and second by Vice Chairman Michael Rivera to authorize the buyback as follows. Motion carried.

- a. Wendy G. Ferrero purchasing 3 years, 5 months and 11 days of previous service in the amount of \$8,560.95.

**AUTHORIZE DISBURSEMENTS**

1. A motion was made by Secretary Sandra Graffius and second by Commissioner Michael Rivera to authorize the disbursements as follows. Motion carried.

12R.2020 A. Adopt a resolution ratifying, confirming and approving annuities and refunds for April 2020 as follows:

Annuities	\$1,820,845.32
Refund	\$ 213,178.13
Total	\$2,034,023.45

Secretary Sandra Graffius reported Ericka Kelly has been making head way on contacting prior employees who never responded to paperwork being sent to them about their money in the pension fund. She is working closely with Jonnelle Keller to get new paperwork sent out to them, so we do not have to escheat as many people.

There being no further business, on motion made by Secretary Sandra Graffius, the meeting adjourned at 9:41 A.M.

Respectfully Submitted,

  
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 Sandy Graffius, Secretary Retirement Fund Board