

BERKS COUNTY DEPT. OF EMERGENCY SERVICES

Municipal Emergency Services Run Card



RUN CARD CHANGES

Any change to responses will be made on the Emergency Services Run Card and signed by the individual(s) with authorization as designated on the Run Card Authorization Form and submitted to the CAD Administration Officer.

All Emergency Services Run Cards will be reviewed for the following:

1. Response types have been completed properly
2. Identify any unusual discrepancies in call type responses between response areas.
3. A time/distance analysis shall be performed for each response area and provided to the primary EMS and fire agencies. The resource lists of each Run Card shall be compared to the time/distance analysis with the following considerations being evaluated:
 - Closest Units of the appropriate type are being dispatched;
 - Primary response units listed are not 'driving past' other stations that were not included in the initial response; and
 - Responses do not include multiple units from the same station in the initial response.

The review process shall be completed within 7-10* business days of receiving the Emergency Services Run Card.

*Note: This may be longer based on the number of run cards needing to be reviewed due to larger agencies or multiple agencies submission of run cards.

RUN CARD HEADING

Berks Dept. of Emergency Services - Municipal Emergency Services Run Card					
Date of Update	Municipality	Fire Agency	EMS Agency	Run Card Number	CAD Box #
Enter a date.					

The heading of each run card page must be completed before submitting your run card.

Date of Update: Enter the date that the run card changes are being made.

Municipality: Enter the corresponding municipal number.

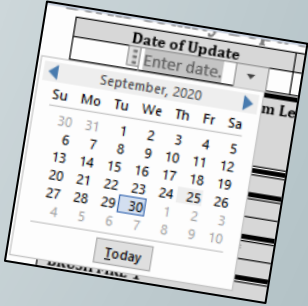
Fire Agency: Enter the run card's primary fire agency's number.

EMS Agency: Enter the run card's primary EMS agency's number.

Run Card Number: Enter the Run Card Number assigned by DES for the geographical area.

CAD Box Number: Enter the CAD Box Number assigned by DES for the geographical area.

If you are unsure about any of the above fields or the geographical area that the run card covers, contact DES.



Berks Dept. of Emergency Services - Municipal Emergency Services Run Card					
Date of Update	Municipality	Fire Agency	EMS Agency	Run Card Number	CAD Box #
9/30/2020	35	57	680	1010	350110

INCIDENT TYPE RESPONSES – EQUIPMENT AND STATIONS

Berks Dept. of Emergency Services - Municipal Emergency Services Run Card

Date of Update	Municipality	Fire Agency	EMS Agency	Run Card Number	CAD Box #				
1/26/2021	94	95	525	100	9401				
Incident Type and Alarm Level	Equipment Dispatch (List home company units and quantity of mutual aid units to be dispatched)						EMS (indicate number of units for minimum level of care requested*)		Station Dispatch (i.e. STA44)
	Aerial	Brush	Engine	Tanker	Rescue	Other (1-AIR, 1-RIT, 1-SP)			
AFA	L95		E95+1				BLS	ALS	
AIR EMERGENCY-1			REN95		R95		BLS	1 ALS	
AIR EMERGENCY-2	1		2		1	2-FO, 1-SP, 1-ARFF	BLS	ALS	
BOMB THREAT STANDBY-1*						950IC	BLS	ALS	
BOMB THREAT STANDBY-2	L95		E95				1 BLS	ALS	
BRUSH FIRE-1		B95+1		1			1 BLS	ALS	
BRUSH FIRE-2		2	1	1			BLS	ALS	
BRUSH FIRE-3		2	2				BLS	ALS	
BRUSH FIRE-4		1	1				BLS	ALS	
BUILDING COLLAPSE-1	L95		1		R95	COL95	BLS	1 ALS	
BUILDING COLLAPSE-2	1		1			1-RIT	BLS	ALS	

- **Aerial, Brush, Engine, Tanker, and Rescue:** Enter primary agency units and the quantity of mutual aid units needed.

For example: The AFA response above will be L95, E95, and one additional engine from the Resource List.

- **Other:** Enter quantity and abbreviation of unit type needed.
- The primary agency's units that are not available will be replaced by the unit type listed in the column the unit is in.

For example: 'REN95' entered in the Engine column for the Air Emergency response will be replaced by the next available engine in the resource list if it is not available.

- Incident Types that list an OIC dispatch on the first alarm **MUST** have a second alarm assignment.
- Incident Types with an * do not require a 2nd alarm response **UNLESS**, OIC is listed on the 1st alarm.

UNIT TYPE ABBREVIATIONS

AIR = AIR

AIRPORT CRASH = ARFF

ATTACK = ATK

ATV = ATV

BRUSH = B

CANTEEN = CAN

CAR = CAR

COLLAPSE = COL

ENGINE = E

ENGINE TANKER = ET

FOAM = FO

LADDER = L

MARINE = MAR

QUINT = Q

REHAB = RH

RESCUE = R

RESCUE ENGINE = RE

RIT = RIT

SCUBA = SC

SNORKEL = SN

SPILL = SP

TANKER = T

TECHNICAL RESCUE = TER

TOWER = TW

TRAFFIC = TRF

UTILITY = U

OUT OF COUNTY ABBREVIATIONS

Bucks County = BU

Chester County = CC

Dauphin County = DU

Lancaster County = LN

Lebanon County = LB

Lehigh County = LH

Montgomery County = MC

Northampton County = NH

Schuylkill County = SC

INCIDENT TYPE RESPONSES – STATION DISPATCHES

Berks Dept. of Emergency Services – Municipal Emergency Services Run Card

Date of Update	Municipality	Fire Agency	EMS Agency	Run Card Number	CAD Box #		
1/26/2021	35	57	680	1010	350110		
Incident Type and Alarm Level	Equipment Dispatch (List home company units and quantity of mutual aid units to be dispatched)					EMS (indicate number of units for minimum level of care requested*)	Station Dispatch (i.e. STA44)
	Aerial	Brush	Engine	Tanker	Rescue		
AFA	L57		2			BLS ALS	STA57, STA36
AIR EMERGENCY-1			E57		1	BLS 1 ALS	STA57, STA36
AIR EMERGENCY-2	1		2		1	2-FO, 1-SP, 1-ARFF	BLS ALS
BOMB THREAT STANDBY-1*						570IC	BLS ALS
BOMB THREAT STANDBY-2	L57		1				1 BLS ALS
BRUSH FIRE-1		1	E57				BLS ALS
BRUSH FIRE-2		2	1				BLS 1 ALS
BRUSH FIRE-3		2	2				BLS ALS
BRUSH FIRE-4		1	1				BLS ALS
BUILDING COLLAPSE-1	L57		1			1-COL	BLS 1 ALS
BUILDING COLLAPSE-2	1		3			1-RIT	BLS ALS

Station Dispatch: Enter the stations to be dispatched.
Station dispatches are used for manpower and notifications.

There are NO replacements for Station dispatches where there is not a unit level response from the station.

INCIDENT TYPE RESPONSES - ADDING EMS

Berks Dept. of Emergency Services - Municipal Emergency Services Run Card

Date of Update	Municipality	Fire Agency	EMS Agency	Run Card Number	CAD Box #			
1/26/2021	35	57	680	1010	350110			
Incident Type and Alarm Level	Equipment Dispatch (List home company units and quantity of mutual aid units to be dispatched)						EMS (indicate number of units for minimum level of care requested*)	Station Dispatch (i.e. STA44)
	Aerial	Brush	Engine	Tanker	Rescue	Other (1-AIR, 1-RIT, 1-SP)		
AFA	L57		2				BLS ALS	STA57, STA36
AIR EMERGENCY-1			E57		1		BLS 1 ALS	STA57, STA36
AIR EMERGENCY-2	1		2		1	2-FO, 1-SP, 1-ARFF	BLS ALS	
BOMB THREAT STANDBY-1*						57OIC	BLS ALS	
BOMB THREAT STANDBY-2	L57		1				1 BLS ALS	
BRUSH FIRE-1		1	E57				BLS ALS	
BRUSH FIRE-2		2	1				BLS 1 ALS	
BRUSH FIRE-3		2	2				BLS ALS	STA81
BRUSH FIRE-4		1	1				BLS ALS	
BUILDING COLLAPSE-1	L57		1			1-COL	BLS 1 ALS	STA57, STA36
BUILDING COLLAPSE-2	1		3			1-RIT	BLS ALS	

EMS: List the number of units at the level of care needed.

For example: If ALS care is needed, place the number of ALS units needed in the box.

Note: An ALS response may include a MICU, BLS unit and MICU, or BLS unit and ALS chase unit.



APPARATUS RESOURCE LIST

Resource Lists											
	Aerial	Brush	Engine	Rescue	Tanker	Air	ARFF	ATV	Canteen	Collapse	Foam
1	L79	B42-1	E42-1	REN42	T42-1			ATV72	CAN9	COL95	FO18
2	L64	B72	E36	REN36	T72			ATV18-4	MC CAN41	LN RESCUE TF	FO85
3	L18	LN B11	E85	R85	T85			ATV23			
4	RFD L1	B18-3	E69	R64	T23			ATV7			
5	LN TRK11	B23	L79	REN72	T18			ATV25			
6	TW25	B25	E64	REN25	LN T17-2						
7	L66	LN B33	RFD E5	RFD R1	LN T32						
8	L1	B66	E18-2	R1	T25						
9	LN TRK17	B55	E72	R18	ET25						
10	L24	B26	LN E11-1	REN23	ET13						
11	CC L69	LN B18	RFD E3	R66	LN T17-3	Fire Police	Marine	Medical Assist	Rehab	RIT	
12		B7	REN23		T26	57	MAR25	57			25
13		B4	E18-1		LN T30	42	MAR18	42			LN 13
14		B24	LN E33-2		ET4	36	LN BOAT15	36			1
15		B12	REN25		ET30	69	MAR30	85			7
16		CC B69	E1		T29	85	LN BOAT39	69			66
17		B25-1	E55		ET12	64					12
18		ATK47	E66-1		LN T3	72					
19		B6	LN E17-1		LN T34	18					
20		B29	LN E17-2		CCE69-5	LN 11					
21		B38	LN E32		T6	LN 33					
22		B52	LN E18-1		T47	55					
23		B5	LN E17-3		T24						
24		B34	E13		LN T35						
25		B33	LN E13-1		T5						

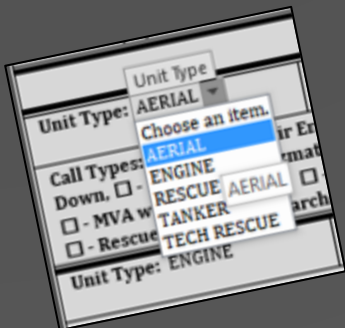
- List apparatus for each unit type in the order to be dispatched.
- Minimum number of units required for each type are indicated by light red.
- Unit type designators must match what is listed on the sheet. Out of county units will be entered using the county designator, followed by the unit number, i.e. CC R69, LN E17-1, etc.
- Apparatus listings for Berks County fire agencies and out of county fire agencies can be found on the DES webpage at:

<https://www.co.berks.pa.us/Dept/DES/Pages/EmergencyResponders.aspx>

INCIDENT TYPE SPECIFIC RESOURCE LIST

Incident Type Specific Resource Lists	
Unit Type: AERIAL	Unit List: L57, L79, L18, RFD L1, LN TRK11, L66, TW25, L1, LN TRK17, Q30, CC L69, Q6, LN TRK15
Incident Types: <input type="checkbox"/> - AFA, <input type="checkbox"/> - Air Emergency, <input type="checkbox"/> - Brush Fire, <input type="checkbox"/> - Bomb Threat Standby, <input type="checkbox"/> - Building Collapse, <input type="checkbox"/> - CMA, <input type="checkbox"/> - CMA w/Symptoms, <input type="checkbox"/> - Fire Relocate, <input type="checkbox"/> - Fluids/Debris, <input type="checkbox"/> - Hazmat, <input type="checkbox"/> - Hazmat w/Symptoms, <input type="checkbox"/> - Helicopter Standby, <input type="checkbox"/> - Misc Fire, <input type="checkbox"/> - MVA w/Entrapment, <input type="checkbox"/> - MVA w/Entrapment & Fire, <input type="checkbox"/> - MVA w/Injuries, <input type="checkbox"/> - MVA w/Injuries & Fire, <input type="checkbox"/> - MVA Unknown Injuries, <input type="checkbox"/> - MVA Unknown Injuries & Fire, <input type="checkbox"/> - Pump, <input type="checkbox"/> - Rescue, <input type="checkbox"/> - Rescue Confined Space, <input type="checkbox"/> - Rescue High Angle, <input type="checkbox"/> - Rescue Trench, <input type="checkbox"/> - Search, <input checked="" type="checkbox"/> - Structure Fire w/Entrapment, <input checked="" type="checkbox"/> - Structure Fire, <input type="checkbox"/> - Structure Investigation, <input type="checkbox"/> - Tree Down, <input type="checkbox"/> - Vehicle Fire, <input type="checkbox"/> - Water Emergency	
Unit Type: ENGINE	Unit List: E42-1,E36,E85,E69,E64,RFD-E5, REN72, LNE11-1,REN23,LN-E33-2,E1,E18-1,E55,LN-E17-2,LN-E17-1,LN-E32,LNE-18-1,E13, E1,LN-E13-1,E7,E26, E66, LN-E30-3, ET30, LN-E3-1, E4, CC-E69-2, LN-E19-1
Incident Types: <input type="checkbox"/> - AFA, <input type="checkbox"/> - Air Emergency, <input type="checkbox"/> - Brush Fire, <input type="checkbox"/> - Bomb Threat Standby, <input type="checkbox"/> - Building Collapse, <input type="checkbox"/> - CMA, <input type="checkbox"/> - CMA w/Symptoms, <input type="checkbox"/> - Fire Relocate, <input type="checkbox"/> - Fluids/Debris, <input type="checkbox"/> - Hazmat, <input type="checkbox"/> - Hazmat w/Symptoms, <input type="checkbox"/> - Helicopter Standby, <input type="checkbox"/> - MVA w/Entrapment, <input type="checkbox"/> - MVA w/Entrapment & Fire, <input type="checkbox"/> - MVA w/Injuries, <input type="checkbox"/> - MVA w/Injuries & Fire, <input type="checkbox"/> - MVA Unknown Injuries, <input type="checkbox"/> - MVA Unknown Injuries & Fire, <input type="checkbox"/> - Pump, <input type="checkbox"/> - Rescue, <input type="checkbox"/> - Rescue Confined Space, <input type="checkbox"/> - Rescue High Angle, <input type="checkbox"/> - Rescue Trench, <input type="checkbox"/> - Search, <input checked="" type="checkbox"/> - Structure Fire w/Entrapment, <input checked="" type="checkbox"/> - Structure Fire, <input checked="" type="checkbox"/> - Structure Investigation, <input type="checkbox"/> - Tree Down, <input type="checkbox"/> - Vehicle Fire, <input type="checkbox"/> - Water Emergency	

The additional resource lists allow for a different resource list for specific call types.



1. Select the Unit Type from the drop-down list.
2. Enter the list of Units in the order to be dispatched.
3. Check the box(es) for the Incident Type(s) to which the Unit List should apply.
4. Additional pages are available if needed.

TECHNICAL RESCUE RESOURCE LISTS



Technical Rescue Resource Lists

Confined Space Technical Rescue	Unit List: LB R31, COL95, R11, R40, LN-RESCUE-TF
High Angle Technical Rescue	Unit List: LB R31, COL95, R11, R40, LN-RESCUE-TF
Trench Rescue Technical Rescue	Unit List: LB R31, COL95, R11, R40, LN-RESCUE-TF

The Technical Rescue Resource Lists allow agencies to designate specialized rescue units that may be further away than the units in the rescue list. The units in this list should be indicated in the Incident Response 'Other' column as 'TER.'

RESCUE CONFINED SPACE-1	L47				2	2-TER
RESCUE CONFINED SPACE-2			1		2	
RESCUE HIGH ANGLE-1	L47+1				1	2-TER
RESCUE HIGH ANGLE-2	1		1		2	
RESCUE TRENCH-1	L47				2	2-TER, 1-COL
RESCUE TRENCH-2			1		2	

EMS RESPONSES

EMS Incident Type	# of Units	QRS Response	QRS Response 'Due' Level	Due Order	EMS Resource Station List Minimum of 10 ALS stations
AIRWAY OBSTRUCTION	1	57QRS	1st Due	1	680 S2
ALS MEDICAL	1	57QRS	1st Due	2	650 S2
ALS TRAUMA	1	57QRS	1st Due	3	650 S1
ASSAULT/FIGHT INJURY ALS	1	57QRS	1st Due	4	600
ASSAULT/FIGHT INJURY BLS	1	57QRS	2nd Due	5	690 S3
BLS MEDICAL	1	57QRS	2nd Due	6	560
BLS TRAUMA	1	57QRS	2nd Due	7	555
CARDIAC/RESPIRATORY ARREST	2	57QRS	1st Due	8	680 S1
CLASS 4	1		Select Level.	9	LN A17
CLASS 5	1		Select Level.	10	LN A18
DOMESTIC INJURY ALS	1	57QRS	1st Due	11	LN A36
DOMESTIC INJURY BLS	1	57QRS	2nd Due	12	650 S3
LIFT ASSIST	1	57QRS	2nd Due	13	670 S1
OVERDOSE	1	57QRS	1st Due	14	LN MED4
SHOOTING	1	57QRS	1st Due	15	680 S3
STABBING	1	57QRS	1st Due	16	
SUICIDE	1	57QRS	1st Due	17	
UNCONSCIOUS	1	57QRS	1st Due	18	
				19	
				20	

of Units: Enter the number of units needed for the level of care response.

For example – There are 2 units listed for the Cardiac/Respiratory Arrest response as there is often a need for extra manpower.

QRS Response: List the QRS response to be dispatched.

For example – ‘57QRS’ or ‘30QRS, 29QRS’ etc.

QRS Response ‘Due’ Level: Enter the EMS response level that QRS should be dispatched. This corresponds with the next column, ‘Due Order.’

For Example – On the run card listed, QRS will be sent with the 1st due unit on most ALS responses and with the 2nd due unit on most BLS responses. Note that QRS will NOT be sent on the Class 4 or Class 5 call types.

Due Order: Is the order in which units from the designated stations will be dispatched.

EMS Resource Station List: List the EMS stations in the order to be dispatched.

Due Order	EMS Resource Station List Minimum of 10 ALS stations
1	680 S2
2	650 S2
3	650 S1
4	600
5	690 S3
6	560
7	555
8	680 S1
9	LN A17
10	LN A18
11	LN A36
12	650 S3
13	670 S1
14	LN MED4
15	680 S3
16	
17	
18	
19	
20	

SPECIAL RUN CARD ADDRESSES

Run Card Address List

This page should be completed for response plans that only cover specific addresses

Business/Place Name	Street Address	Municipality
GILES & YECKLEY FUNERAL HOME	21 CHESTNUT ST	MOHNTON
SCHOOL HOUSE APTS	55 CHESTNUT ST	MOHNTON
UNIQUE TECHNOLOGIES	111 CHESTNUT ST	MOHNTON
MIFFLIN AREA YMCA	140 CHESTNUT ST	MOHNTON
CALVARY UNITED METH CHURCH PARSONAGE	12 N CHURCH ST	MOHNTON
ZION UCC	57 N CHURCH ST	MOHNTON

Special run cards are developed for adding or removing resources for a specific location. Examples of special run cards would be high hazard run cards or medical facility run cards where a QRS response is not needed.

NOTE: This page is to list the addresses for special run cards **ONLY**. Additional pages are available if needed.

Business/Place Name: List the name of the business or place.

Street Address: List the physical address of the parcel to be included with the response plan.

Municipality: List the municipality for the street address.

AUTHORIZATION PAGE

Complete the Authorization Page for each form submitted.



This page must be completed by the individual(s) authorized to submit changes to Fire responses **AND** EMS responses per the Emergency Services Run Card Change Authorization forms on file with DES.

If the Emergency Services Run Card Change Authorization form lists the Municipal Governing Body as the entity authorized to make run card changes, a copy of the action approving the changes must be submitted with the response plans. i.e. : Resolution, copy of approved meeting minutes.