

**BERKS COUNTY PRISON BOARD MINUTES
BERKS COUNTY SERVICES CENTER
COMMISSIONERS' BOARD ROOM
FEBRUARY 8, 2017**

The Berks County Prison Board met in a regular session on Wednesday, February 8, 2017 at 9:00 A.M. in the Board Room, on the 13th Floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

CALL TO ORDER:

Commissioner Kevin Barnhardt called the meeting to order at 9:01 A.M.

The following members were in attendance:

Commissioner Kevin Barnhardt
Controller Sandy Graffius
Judge Scott Lash
Sheriff Eric Weaknecht

The following members were absent:

Commissioner Christian Leinbach
Commissioner Mark Scott
District Attorney John Adams

The following County staff also attended:

Solicitor Christine Sadler
Chief Administrative Officer Ronald Seaman

APPROVAL OF MINUTES

The January 11, 2017 meeting minutes were approved as presented.

PUBLIC COMMENT

None.

JAIL SENIOR STAFF REPORTS

Warden Janine Quigley stated the inmate population was 1016. Of the population reported, 96 inmates were residing in Community Reentry Center, 2 juveniles were in Chester County, 9 inmates were being held for Schuylkill County and 33 inmates were technical parole violators.

Warden Quigley notified the Board of the second Prison Rape Elimination Act audit in March 2017. The audit was completed with 100% compliance in June 2016, so the same outcome is anticipated for this year. She mentioned the audit was required in both 2016 and 2017.

Warden Quigley updated the Board on the Mental Health First Aid training. She stated that at the time of the meeting, Deputy Warden Stephanie Smith was conducting the final training session for the correctional officers. All of the custody supervisors had been trained and the non-custody staff will be trained.

Warden Quigley informed the Board that they will be sending the honor guard to the funeral services for Sgt. Steven Floyd of the Delaware Prison the following weekend.

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Chief Deputy Warden Jeffrey Smith reported the staffing update: 1 correctional officer vacancy, 1 captain vacancy and 1 lieutenant vacancy; 10 cadets started in the academy February 1 and are expected to graduate at the end of March 2017; 22 applicants had passed the correctional officer testing and are pending interviews and background checks for the hiring process.

Deputy Warden Kyle Russell updated the Board on the renovations or new construction of the 1933 and 1993 portions of the jail. The contract with CDI Kimball was signed January 19, 2017. At the initial meeting, both parties agreed that 30 days was insufficient time to gather the information needed for the cost analysis. The time has been extended to 90 days and is expected to be completed in April 2017.

Warden Quigley added that Jessica Collins, Clinical and Counseling Supervisor, had been gathering information on advanced practices and building designs. A discussion took place regarding the differences of state and county correction institutions.

SOLICITOR'S REPORT

Solicitor Christine Sadler updated the Board about the issue with bench warrants. A memorandum is being finalized to the Board of Judges that states an inmate being detained solely on a bench warrant must be released after 72 hours if the Court has not addressed the bench warrant.

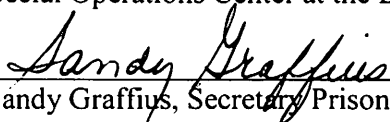
COMMENTS FROM THE JAIL BOARD

None.

EXECUTIVE SESSION

ADJOURNMENT

The Board adjourned at 9:12 a.m. into the Executive Session which adjourned at 9:24 a.m. The next Prison Board meeting will be March 8, 2017 in the Special Operations Center at the Berks County Jail.


Sandy Graffius, Secretary Prison Board