

## **Commissioners' Board Meeting Minutes October 13, 2011**

The Berks County Board of Commissioners met in regular session on Thursday, October 13, 2011, at 10:30 A.M. in the Board meeting room on the thirteenth floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Vice Chair Kevin S. Barnhardt called the meeting to order with Commissioner Christian Leinbach in attendance. Commissioner Scott is recuperating from surgery and did not attend the meeting. Also present were Solicitor Alan Miller and Chief Clerk Maryjo Gibson.

Commissioner Barnhardt opened the meeting with a moment of silence and Pledge of Allegiance to the Flag, and announced there will be one meeting this week combining the Workshop and Voting meetings.

### **Approval of Minutes**

The minutes of October 4, 2011 Commissioners' Workshop and October 6, 2011 Commissioners' meetings were approved as presented.

### **Consent Agenda Items**

1. A motion was made by Commissioner Leinbach, seconded by Commissioner Barnhardt and all voted unanimously to approve the items listed below:
  - 308.11 A. Adopt a resolution authorizing 2011 Budget Transfers in the amount of \$281,612.00 and 2011 Appropriations in the amount of \$145,699.00 per listing dated October 7, 2011.
  - 309.11 B. Adopt a resolution authorizing Human Resources Recommendations dated October 13, 2011 as follows:
    1. Authorize the promotion of Carmen Morales, PC010097 Aging Case Aide to PC011108 Foster Grandparent Program Coordinator – Foster Grandparents, effective 10/12/2011. Rate of \$41,500/annually. Salary budgeted \$43,865/annually. Salary range Minimum \$35,256; Midpoint \$47,008; Maximum \$58,759. Replacement for Julia Goheen who separated. This request was reviewed and has met the criteria of the Hiring Policy. Budget 28019 – 23170.
    2. Authorize the transfer of Christopher D. Mandracchia, PC012530 Temporary Assistant District Attorney to PC012690 Assistant District Attorney I – District Attorney, effective 11/2/2011. Rate of \$44,000/annually.

Salary budgeted \$57,150/annually. Salary range Minimum \$41,227; Midpoint \$54,969; Maximum \$68,711. Replacement for Rosalynda Crichton who transferred. This request was reviewed and has met the criteria of the Hiring Policy. Budget 10000 – 11580.

3. Authorize the transfer of Rosalynda M. Crichton, PC010156 Assistant District Attorney IV to PC012692 PT Assistant District Attorney – District Attorney, effective 11/2/2011. Rate of \$27.48/hour. Replacement for Leah Rotenberg who transferred. This request was reviewed and has met the criteria of the Hiring Policy. Budget 10000 – 11580.
  4. Authorize the promotion of Nelson Lopez, Jr., PC012503 Telecommunicator + 6 to PC012694 Watch Officer – Department of Emergency Services, effective 10/19/11. Rate of \$49,316/annually. Salary budgeted \$50,162/annually. Salary range Minimum \$40,838; Midpoint \$54,451; Maximum \$68,064. Replacement for Todd Boughter who transferred. This request was reviewed and has met the criteria of the Hiring Policy. Budget 51100 – 36010.
- 310.11 C. Adopt a resolution authorizing execution of a Lease Agreement between the County of Berks and the Birdsboro Municipal Authority for property situate in the Townships of Union and Robeson in regard to the Berks County Emergency Response Radio Project.
- 311.11 D. Adopt a resolution authorizing the appointment of Brian Engelhardt, Reading, Pennsylvania, to the Council on Chemical Abuse Advisory Board for a term ending February 1, 2014, to fill a vacancy created by the resignation of Mathew M. Mayer.
- 312.11 E. Adopt a resolution authorizing the appointment of Jeffrey Auman, West Lawn, Pennsylvania, to the Council on Chemical Abuse Advisory Board for a term ending February 2, 2012, to fill a vacancy created by the resignation of Nicolle Schnovel.
- 313.11 F. Adopt a resolution authorizing the appointment of Danelle Bower, Shoemakersville, Pennsylvania, to the Council on Chemical Abuse Advisory Board for a term ending February 1, 2014, to fill a vacancy created by the resignation of Frederick Stubbs.

- 314.11 G. Adopt a resolution approving the financing by the Municipal Authority of Cumru of a Project consisting of, among other things, (i) the design, acquisition, construction and installation of new student housing and the construction of related roadways, paths and parking lots and facilities; (ii) the design, construction, renovation and improvement of various capital improvements to the University's existing buildings and facilities; and (iii) the payment of the costs of issuance of the Note for Alvernia University in an amount not to exceed \$10,000,000.00. Peter Edelman, bond counsel, attended the meeting and commented that this approval action is merely a formality taken by the County.
2. Motion authorizing Mark C. Scott as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated October 6, 2011.
3. Motion to authorize payments set forth on Controller's Office vouchers listing dated October 11, 2011 for the week ending October 12, 2011.

### Reports

1. County Treasurer Nelson Long, CPA submitted a prepared weekly Treasurer's report. Mr. Long commented there were 1,255 modified payment plan agreements entered into this year (2011), compared to 574 signed in 2010.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

There being no further business, the meeting adjourned at 10:39 A.M.

Respectfully Submitted,

---

Maryjo Gibson, Chief Clerk