

**MINUTES OF THE MEETING OF THE REDEVELOPMENT AUTHORITY OF THE  
COUNTY OF BERKS**

March 27, 2018

Vice Chair Eileen Kastura called the meeting of the Board of the Redevelopment Authority of the County of Berks to order at 4:35 p.m. on March 27, 2018 in the Neversink Room, 14<sup>th</sup> Floor, Berks County Services Center, 633 Court Street, Reading, Pennsylvania.

The following Board members were present for the meeting:

Eileen Kastura, Vice Chair  
Barry Rohrbach, Secretary  
Theodore Bassano, Treasurer  
Pellegrino Orlando, Assistant Secretary/ Assistant Treasurer

Chairman Yeager was absent. Vice Chair Kastura declared a quorum of Board members present.

Also in attendance were:

Kenneth L. Pick, Executive Director  
Kathy Miller, Fiscal Officer  
Tom Dachowski, Housing Director  
Kathy Heckman, Executive Assistant  
Joan E. London, Kozloff Stoudt, Solicitor

The Minutes of the meeting of February 27, 2018 were presented. Upon motion by Theodore Bassano and second by Barry Rohrbach, the Minutes were approved by unanimous vote of members present.

Theodore Bassano presented the Report of the Treasurer for the period ending February 28, 2018, which included a Profit & Loss Statement and Balance Sheet. A copy

of the Report is attached to these Minutes. Upon motion by Barry Rohrbach, second by Eileen Kastura, all Board members present voted to accept the Financial Report.

Theodore Bassano then presented the list of invoices to creditors through March 27, 2018. Upon motion made by Eileen Kastura, second by Pellegrino Orlando, all Board members present voted to approve the payment of said invoices.

Ken Pick reported for "Communications" a note of thanks received from Eileen Kastura.

There were no Committee Reports to present.

Kathy Heckman reported on the Next Step Program and Rentals. Ms. Heckman informed the Board that there are a total of fourteen (14) contracts in place for subsidized rentals. Two of the contracts will begin on April 1, 2018. There will be a new tenant as of April 1 at the Schaeffer Street property in Boyertown, which will be "A New Dawn Family Solutions, LLC." Ken Pick reported that our commercial Realtor, NAI Keystone, negotiated the agreement.

Ken Pick reported on the Colebrookdale Spur, and advised that the brick walkway project was completed, and has been inspected, and is awaiting PennDoT reimbursement. Mr. Pick also reported that he had been at a meeting in Lewisburg with a consultant regarding utilizing the railroad to ship ash for 80% of the trip from Covatta to the Earl Township Landfill, and that he was awaiting a rate quote from Norfolk Southern.

Ken Pick reported that there was nothing new to report on Armorcast.

Tom Dachowski reported on the Housing Programs, advising that 1144 Mulberry was complete, and we likely have a tenant, and that both 1422 Muhlenberg Street and 2537 Fairview Street will have floor plans completed by May 1, and construction will begin soon thereafter. 528 Birch Street also is near completion. The Greenwich Street property in Wyomissing is now under construction.

Tom Dachowski reported that the Blighted Property Review Committee meeting, scheduled for 2:30 p.m. on this date, had been cancelled for lack of a quorum. The Mt. Penn property will be dropped from the Blighted Property Program due to correction of violations. There will be two (2) referrals which will be coming in from the Borough of Mohnton.

Under New Business, Ken Pick presented the following items, which were acted on by the Board as set forth below:

(a) Agreement with the Berks Coalition to End Homelessness providing \$14,680 from the federal ESG Program for the operation and maintenance of shelters. Theodore Bassano moved that the Board approve the Agreement, with second by Barry Rohrbach. The Board voted unanimously to enter into the Agreement.

(b) Amendment #1 to the Agreement with Opportunity House, reducing \$14,680 from the federal ESG Program Grant. Eileen Kastura moved that the Board approve the Agreement, with second by Theodore Bassano. The Board voted unanimously to approve Amendment #1.

(c) Ms. London reported on the final settlement of the Fleetwood condemnation (Dragon 21) matter.

On motion to adjourn by Barry Rohrbach, second by Theodore Bassano, and approved unanimously, the meeting was adjourned at 4:54 p.m.

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Barry Rohrbach, Secretary